

**FORM 15**

Regulation 186 (1)  
**Building Act 1993**  
Building Regulation 2018

**APPLICATION FOR OCCUPANCY PERMIT**

**To:** Stephen Bond, (BSL 36361), Relevant Building Surveyor, B4U Build Building Consultants

**From:**

Owner/Agent: \_\_\_\_\_

Postal Address: \_\_\_\_\_ Postcode: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Telephone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Job No: \_\_\_\_\_ Building Permit No: BSL-36361 / \_\_\_\_\_

In accordance with Section 42 of the **Building Act 1993**, I hereby apply for an occupancy permit for the building at:

**Property Details**

Number		Street / Road		City / Suburb / Town			Postcode
Lot/s	LP/PS	Volume	Folio	Crown Allotment	Section	Parish	Country
Municipality							

**Building Practitioners and/or Architects who were engaged in the building work:**

Practitioners Name	Category & Class	Registration No.

**Use applied for-**

Part of building	Intended use	BCA class

**Name of owner or agent:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature of owner or agent:** \_\_\_\_\_

**Note 1:** Include building practitioners who were involved in the building work and who were not known or not listed at completion of application for building permit

## COMPLIANCE CERTIFICATES

An Occupancy Permit is evidence that the building suitable for occupant. The following compliance certificate are to be submitted with the Occupancy Permit Application Form (Form 15) for domestic projects:

- Plumbing Certificate**  
Plumbing certificates must cover roof plumbing, sanitary plumbing, drainage (below ground sewer), drainage (below ground stormwater), cold water plumbing, hot water plumbing, gas fitting, refrigerated air-condition (if applicable), solar installation (if applicable), rainwater tank installation (if applicable), gray or recycled water (if applicable)
- Prescribed electrical certificate**  
This certificate covers the electrical work carried out up to the main switchboard.
- Non Prescribed electrical certificate**  
This certificate covers the electrical work within the dwelling such as power points, smoke alarms, exhaust fans and lights.
- Glazing Certificate**  
This certificate needs to certify that all glazing installed in windows, doors and shower screens comply with AS1288 – Glass in buildings – Selection and installation
- Termite Certificate (s) – if in a declared termite area**  
The certificate needs to certify that termite protection has been installed as per AS3660- Termite Management for the new building work. Sometimes certificates are provided in two stages. A Part A certificate for protection of the subfloor of the dwelling including any pipe penetrations and a Part B certificate for the treatment to the perimeter of the dwelling at the end of the project.
- Waterproofing certificate of Compliance Statement signed by the builder**  
The waterproofing certificate needs to certify that all wet areas are waterproofed and water resistance in accordance with AS3740 – Waterproofing of Domestic Wet Area and Table 3.8.1.1 of the National Construction Series Building Code of Australia Volume 2.
- Compliance Statement signed by the builder**  
This statement letter must be signed by the builder and covers waterproofing of wet areas selection and installation of windows, installation of polystyrene wall cladding, installation of artificial lighting, installation of energy efficiency requirements including insulation and the installation of fire rated walls.