

APPLICATION CHECKLIST – Front Fence

Building Act 1993, Building Regulations 2006

Copies Required	Document	Tick
1	Application Form (Form 1)	
1	Letter of Appointment (to be signed by owner/s)	
1	Working Drawings and specifications: <ul style="list-style-type: none"> • Site Plan • Elevations • Structural design 	
1	Council or Relevant Authorities consent (If applicable)	
1	Soil Report or class nominated	
1	Current certificate of Title and Plan of sub-division (within last 90 days). Evidence of ownership also required.	
1	Builders Warranty Insurance(registered builder carrying out works over \$16,000) or if owner builder , a certificate from the Building Practitioners Board (if cost exceeds \$16,000)	
	Fees (to be paid prior to the issue of the Building Permit). Cash, Cheque, or Direct Deposit.	