

APPLICATION CHECKLIST – Swimming Pool

Building Act 1993, Building (Interim) Regulations 2005

Copies Required	Document	Tick
1	Application Form	
1	Letter of Appointment & Consent to Act (to be signed by owner/s)	
1	Endorsed Town Planning Permit and Drawings (if applicable)	
1	Working Drawings including: <ul style="list-style-type: none"> - Calculation of allotment area - Site Plan showing location of proposed pool, existing residence and setbacks to all relevant boundaries; - North position - Indicate location of pool safety barrier in accordance with AS 1926.1 - Schematics of the recirculation and filtration systems showing connection of common lines - Detailed drawings of active main drain / suction point covers - Section through the skimmer box - For spas, drawings showing the location of suction points to ensure they are not less than 600mm apart - Details of the design water velocities - Details of the pump system must be included - Details of heating system if applicable 	
1	Engineering Drawings, Computations , Structural Certification	
1	Current Certification of Title and Plan of sub-division (within last 60 days).	
1	Builders Warranty Insurance(registered builder carrying out works over \$16,000) or if owner builder , a certificate from the Building Practitioners Board (if cost exceeds \$16,000)	
	Fees (to be paid prior to the issue of the Building Permit) Cash, Cheque, or Direct Deposit	